

Tender No. SPL- 202103-0032 dt 18/03/2021

Saraswaty Press Limited Limited invites from Dealers/ Registered Vendors for supply of Petty Items for annual rate contract from 1st April 2021 to 31st March 2022. Rate should be quoted per pc, box, kg ,pkt etc.(including all) + GST as applicable mention in attached sheet. Offer should be sent within 31/03/2021 at 2 p.m. to Purchase Committee, Saraswaty Press Limited, 11, B.T. Road, Kolkata- 700056, Phone 2564-7469 and open on the same day. The Company reserves the right to accept/ negotiate or reject any or all offers with any Manufacturers/Dealers at its own discretion. The specification are given below, please quote accordingly.

Sl. No.	Item Description	Qty	Unit	Rate plus applicable GST
1	CIRCLIP	1	PC	
2	LAI ADHESIVE	1	KG	
3	FILE			
3.01	COVER FILE-COSMOS	1	PC	
3.02	FLAT FILE-COSMOS	1	PC	
3.03	ARCH FILES-COSMOS	1	PC	
3.04	COBRA FILE-COSMOS	1	PC	
4	PLASTIC FILE CLEAR FOLDER A4	1	PC	
5	SEALING WAX	1	PKT	
6	NAPTHOLENE BALL	1	PKT	
7	BLEACHING POWDER	1	KG	
8	MOP (floor mopping jute)	1	PC	
9	HAMMER	1	NO	
10	GREASE	1	KG	
11	RUBBER BAND			
11.01	RUBBER BAND 2"	1	KG	
11.02	RUBBER BAND 4"	1	KG	
12	REGISTER			
12.01	NO.8	1	PC	
12.02	NO 10	1	PC	
12.03	NO 12	1	PC	
12.04	NO 20	1	PC	

13	FRENCH CHALK	1	PC	
14	TELEPHONE RECEIVER	1	PC	
15	NATIONAL FLAG-72" x 48"	1	PC	
16	ROPE	1	MTRS	
17	PEN-USE & THROUGH	1	PC	
18	HIGHLIGHTER PEN	1	PC	
19	PEN HOLDER	1	PC	
20	PENCIL BATTERY	1	PC	
21	JEMS CLIP	1	PC	
22	ALPIN	1	PC	
23	PENCIL ERASER	1	PC	
24	SHARPNER	1	PC	
25	SOAP (LIFEBUOY)	1	PC	
26	BROOM STICK	1	PC	
27	BRASSO (BOTTLE)-500 ML	1	PC	
28	CALCULATOR	1	PC	
29	VIM POWDER	1	KG	
30	STAMP PAD	1	KG	
31	FLOOR WASH (TOILET CLEANER)	1	Bottle	
32	BINDER CLIP			
32.01	BIG SIZE 32MM	1	BOX	
32.02	MEDIUM SIZE 25 MM	1	BOX	
32.03	SMALL SIZE 19 MM	1	BOX	
33	PAPER TAG	1	PC	

34	BRUSH	1	PC	
35	CD BAG	1	PC	
36	STEEL SCALE	1	PC	
37	MARKER PEN	1	PC	
38	ANABOND	1	PC	
39	ARALDITE	1	SET	
40	STAPPLER PIN-SMALL-SIZE 10	1	BOX	
41	STAPPLER PIN-BIG-SIZE 24	1	BOX	
42	FEVICOL	1	KG	
43	DOOR MAT	1	PC	
44	EMERY CLOTH	1	PC	
45	COLIN CLEANER	1	PC	
46	CELLO TAPE-SIZE- 1/2"	1	ROLL	
47	WD-40	1	PC	
48	PUNCHING MACHINE-SMALL	1	PC	
49	PUNCHING MACHINE-BIG	1	PC	
50	JAR	1	NO	
51	PAPER TAPE	1	ROLL	
52	OIL CAN	1	NO	
53	PENCIL	1	PC	
54	OIL SEAL	1	PC	
55	GLYCERINE	1	BOTTLE	
56	FEVI KWIK	1	PC	
57	NIMYLE WHITE -5 LTR JAR	1	PC	

58	NIMYLE GREEN -5 LTR JAR	1	PC	
59	PHYNILE BLACK BENGAL CHEMICALS 5 LTRS	1	PC	
60	BLEACHING POWDER	1	KG	
61	BROOM STICK	1	PC	
62	TEA CUP	1	PC	
63	WHITE GREASE-CASTROL	1	KG	